

**MINUTES OF THE MAY 4, 2020 TOWN BOARD MEETING
TOWN OF WINCHESTER, VILAS COUNTY**

Pending Approval from the Town Board

Chairman Discianno called the meeting to order at 7:06 PM on Monday, May 4, 2020. Participating via Zoom were Chairman Discianno, Supervisor Brownwell, Supervisor Wainio, Clerk Wainio, 11 members of the public and reporter Brian Jopek of the Lakeland Times newspaper.

Supervisor Brownwell moved to accept the agenda at the discretion of the Chair, seconded by Supervisor Wainio. The motion was approved 2-0.

Chairman Discianno motioned to accept the minutes of the March 2 regular meeting along with special meetings held March 6, March 12, March 23, and April 20, 2020. Supervisor Brownwell seconded and the vote passed 3-0.

Supervisor Wainio moved to accept the Treasurer's report as read, which was seconded by Supervisor Brownwell. The vote to approve was unanimous.

SUPERVISOR REPORTS:

Supervisor Brownwell

Library: The Library has been closed due to the Corona virus threat. Extreme Construction will begin the siding repairs as soon as weather allows.

Transfer Site: The appliances that were not disposed of last Fall due to the early snow will be dealt with soon.

Supervisor Wainio

The *Planning Commission, Fire Department and Cemetery Committee* have not met since March due to the Corona virus threat.

Culverts: Checking on maximum size of culverts for Bruette Road.

Chairman Discianno

Weight limits were lifted on the town roads, Bill Sell is installing new fire numbers as assigned by Vilas County, grading around the new garage, sweeping the roads due the amount of sand used this winter, and will begin installing docks at the boat landings.

Construction on the new salt shed has been postponed until the beginning of July.

Christmas Decorations: The Lions Club may be donating a Spruce Tree for the park for the Town to decorate.

Town Website: Is up and running now, but still a work in progress. Thanks to Mary Quass for all her help.

CORRESPONDENCE:

Clerk Wainio read a letter received from Dick Smith and a note from Kathleen Perkins Burton which was sent along with several historic pictures of the Town.

OLD BUSINESS:

Road/lane name changes: Pending decisions from landowners.

New Town Garage: Chairman Discianno is trying to get PhaseOne Construction back by Friday May 8th to complete the punch list.

Updated Employee Work Rules: Chairman Discianno is to contact the Town Crew to receive written suggestions and concerns to finalize the handbook presented them in December 2019.

Gutters/Ice Control at Municipal Building: Supervisor Brownwell requested the name of the roofing contractor from Ray Kilty of PhaseOne but has not heard anything. Chairman Discianno will request the information again. Supervisor Brownwell made a motion to request bids as 2 separate projects, one for the new office area and a second to include the south side of the building encompassing the emergency services department. Supervisor Wainio made the second, motion approved 3-0.

Change of dates for 2020 Boat Parade & Picnic in the Park: As requested by the Winchester Fire Department, Supervisor Wainio made a motion to change the date of the 2020 Boat Parade and Picnic in the Park from Saturday July 4, 2020 to Saturday July 11, 2020. Chairman Discianno seconded the motion which was approved 3-0.

2020 Culvert Replacements: Vilas County is accepting applications for the 2021 bridge aid program which can reimburse townships for 50% of eligible costs to replace failing culverts 36" or larger. Supervisor Wainio made a motion to seek separate bids for culverts (galvanized and plastic coated)

and installation at Bruette Rd and the No Mans Creek at Old O and apply for the Vilas County bridge aid. Chairman Discianno seconded. Supervisors Brownwell, Chairman Discianno and Supervisor Wainio all voted to approve.

NEW BUSINESS

Damage to Brunell Road: Chairman Discianno forwarded pictures of the condition of Brunell Road to Dale White of Bike Trails, Inc. Dale White told Chairman Discianno the pictures were then forwarded to Pitlik and Wick who had done the paving in 2019. Supervisor Brownwell expressed his opinion that this situation should be pursued aggressively by the Town as the repairs should be covered under warranty and not the responsibility of the Town. Chairman Discianno will follow up on this with Dale White.

2020 Road Construction Plan: Supervisors Brownwell and Wainio will meet at the Town Municipal Building at 9:00Am on May9th to drive the township roads and check their condition.

“Fair Elections” and “United to Amend” Resolutions: Supervisor Wainio made a motion to adopt both the “Fair Elections” and “United to Amend” Resolutions as presented on the April 7, 2020 ballot. Chairman Discianno seconded. Motion approved 3-0.

Future Agenda Items:

Completion of updated employee work rules in closed session at the June 1, 2020 meeting with written input from the Town Crew and Transfer Site attendant.

PUBLIC PARTICIPATION:

The meeting was adjourned to public participation at 8:09 PM. Brian Jopek requested information on the diameter of the culverts being replaced. Lee Stengele commented that he does not feel Brunell Road, nor the driveway approaches were properly finalized.

The meeting was reconvened to open session at 8:11PM at which time only 8 members of the public were still participating.

Supervisor Wainio made a motion to approve March vouchers #QB030320 through EFT1355 dated 3/27/20. Supervisor Brownwell seconded the motion which was approved 3-0.

Supervisor Brownwell made a motion to approve April vouchers numbered QB040120 through QB043020 which Supervisor Wainio seconded. The motion was approved 3-0.

The meeting was adjourned at 8:14PM

Respectfully submitted,
Joan Wainio, Town Clerk