

**MINUTES OF THE NOVEMBER 9, 2020 TOWN BOARD MEETING  
TOWN OF WINCHESTER, VILAS COUNTY**

***Pending Approval from the Town Board***

Chairman Discianno called the meeting to order at 7:00 PM on Monday November 9, 2020 at the Winchester Municipal Building. Attending were Chairman Discianno, Supervisor Brownwell, Supervisor Wainio, Clerk Wainio, Treasurer Sell via Zoom; town residents both in person and via Zoom along with reporter Brian Jopek via Zoom.

Supervisor Brownwell moved to accept the agenda at the discretion of the Chair, seconded by Supervisor Wainio. The motion was approved 2-0.

Minutes of the 9/16, 9/23, 10/15, 10/29 Special meetings along with the 9/5/20 regular board meeting were approved 2-0 on a motion made by Supervisor Wainio, seconded by Supervisor Brownwell.

Supervisor Brownwell motioned to approve the Treasurer's report as given by Treasurer Sell.

Supervisor Wainio seconded the motion which was approved 3-0.

**SUPERVISOR REPORTS:**

**Supervisor Brownwell**

*Transfer Site:* Don Melzer participated in required Fire Department training on Saturday 10/24, so Supervisor Brownwell managed the site that day. As noted in September, the appliance/electronics bin has been removed so these items will not be accepted until the bin is returned in 2021.

*Library:* A proposed new member to the Library Board will be discussed under New Business.

**Supervisor Wainio**

*Cemetery Committee:* Next regular meeting will be held in the Spring of 2021.

*The Planning Commission* tabled discussion on the ATV/UTV ordinance until a response is received from the Town Attorney. The joint Papoose Lake ordinance with Presque Isle needs to be negotiated with the Town of Presque Isle and then sent to the DNR for approval. The Fire Department ordinance is under review. A potential fully qualified EMT attended the 10/27 training meeting where the department reviewed patient transport and use of the Israeli emergency bandage. Fire and Ambulance responded to a one-car rollover accident on County W, downed power line and several transports. Purchase of new U.S. and supporting flags will be made directly by the Town rather than through the American Legion. Additional members completed the required pump operations training through Nicolet College.

**Chairman Discianno**

The donated tree will be planted next year due to the weather. The crew installed a gate at the property line on Town Shed Road and will add a Dead-End sign to alert motorists.

Gutters were installed on the West side of the municipal building except for the Fire Dept. drive-through bay and on the South side of the Fire Station. The crew will order and install heat tape on the South addition. An elbow to re-direct the water flow from the gutter in front of the office will be installed.

The town crew will check the sensitivity of the automatic lights in the new garage and adjust the setting if necessary.

**Correspondence:** Nothing except for additional correspondence comments on the proposed ATV/UTV ordinance.

**Old Business**

1) *No road/lane changes*

2) *Snow Guards and Roof Repairs E.S Building.:* The installer of the membrane roof, Lake State Roofing made the necessary repairs on Thursday November 5<sup>th</sup>. The Town will be billed for the repairs since the damage was caused by ice, not improper installation, or faulty materials. We are awaiting estimates for installation of snow guards.

3) *Crack Sealing of Brunell & Strebe Roads:* Not completed to date.

4) *Offer to repaint old garages by Liz Uihlein (EAU):* Offer is still on table; metal siding is still in good shape with no chalking. Chairman Discianno received an estimate of \$1500 per building to sand, scrape, prep and apply 2 coats of acrylic paint plus \$600-\$800 in materials. Nothing will be done this year. Supervisor Brownwell is worried about lead abatement. Questions on pricing of metal siding for block building and whether we have a need for both buildings with the new garage. Supervisor Wainio made a motion to table discussion, seconded by Chairman Discianno; approved 3-0. Chairman Discianno will keep in touch with EAU.

5) *Turn around at end of Island View Road:* The tree in right of way was taken down, we are waiting for stump to be ground, power line to be buried. Survey will not be completed until Spring.

6) *Sand Shed:* A&B is scheduled to proceed with construction beginning November 16, 2020

## **New Business**

- 1) *Library Board Member Appointment:* Supervisor Brownewell made a motion to appoint Michelle Taschek to the Winchester Library Board, seconded by Supervisor Wainio. Motion was approved 3-0.
- 2) *Internet for Town Garage:* Supervisor Wainio made a motion to have CenturyLink install an internet connection in the new Town Garage for use by the Town Crew. Chairman Discianno made the second which was approved 3-0.
- 3) *Purchase of computer for use by the Town Crew:* Supervisor Brownewell has a contact who may be willing to donate a laptop to the Town. Supervisor Wainio made a motion to instruct the Town Crew to provide the board with prices for a computer by the December 7<sup>th</sup> regular Town Board meeting. Supervisor Brownewell seconded the motion which was approved 3-0.
- 4) *ATV/UTV Ordinance Survey:* Supervisor Wainio made a motion to request the Planning Commission prepare a draft survey to be presented to the Town Board at the December 7<sup>th</sup> regular meeting for review. Chairman Discianno seconded the motion, approved unanimously.
- 5) *Maintenance Technician for Town Properties:* Supervisor Wainio suggested the board consider hiring a maintenance technician. Supervisor Brownewell motioned to table discussion for more information which Supervisor Wainio seconded. Motion approved 2-0.
- 6) *Purchase of boom attachment and plow blade for front end loader:* The Town crew has been borrowing a boom attachment from Manitowish Waters. Babick has one in stock which could be purchased for \$5,000. They are also requesting purchase of a plow attachment for the front-end loader which could be purchased from Casper Equipment at a cost of \$13,299. Supervisor Wainio motioned to table discussion until other options like checking State Surplus sales are investigated. Chairman Discianno seconded the motion. Motion passed 3-0.
- 7) *Future Agenda Items:* Possible additional use of the old pavilion at the Town Park.

The meeting was adjourned to public participation at 7:53PM.

At 7:54 the meeting was reconvened; Supervisor Brownewell made a motion to approved vouchers starting with paychecks dated October 1<sup>st</sup> through check #29708 for a total of \$37,365.11. Supervisor Wainio seconded the motion which was approved 3-0.

The meeting was adjourned at 7:56PM

Respectfully submitted,  
Joan Wainio, Town Clerk