

MINUTES OF THE JULY 22, 2020 SPECIAL TOWN BOARD MEETING
TOWN OF WINCHESTER, VILAS COUNTY
Pending Approval from the Town Board

Chairman Discianno called the meeting to order at 8:30AM on Wednesday July 22, 2020 at the Winchester Town Hall Those present were Chairman Discianno, Supervisor Brownwell, Supervisor Wainio, Clerk Wainio, and Town Crew members Joe Moll & Bill Sell.

Supervisor Brownwell motioned to approve the agenda as written, Supervisor Wainio seconded. Motion approved 3-0.

Old Business

At 8:31 AM Chairman Discianno made a motion to go into closed session under SS19.85(c), Supervisor Wainio seconded, motion approved 3-0.

At 10:20AM the meeting reconvened on a motion by Supervisor Wainio, seconded by Supervisor Brownwell. The Board reported that the following changes will be made to the Employee Handbook presented and explained to Joe Moll and Bill Sell (Town Crew) on December 20, 2019:

- 1) Compensation, Section B, paragraph 9 of the new manual will be replaced by paragraph 3 of the 2014 manual
- 2) There will be 8 paid holidays per year, New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Thanksgiving Friday, Christmas Eve and Christmas Day
- 3) Work Guidelines Section B, subsection, a purchasing authority will be raised from \$500 to \$1,000.

The Town Crew will present their suggestions on how the current normal workweek consisting of five eight-hour days Monday through Friday, with work hours of 5:00 AM – 1:30 PM will be changed to provide coverage after 1:30 PM. The proposal(s) from the Town Crew are to be delivered to the Town Board by August 1, 2020.

The meeting was adjourned at 10:22AM

Respectfully submitted,
Joan Wainio, Town Clerk