

**Minutes of the
April 3, 2021 Town Board Meeting**

Pending Approval of the Town Board

Chairman Discianno called the meeting to order at 10:11AM on Saturday April 3, 2021 at Winchester Municipal Hall and via Zoom. Attending in person were Chairman Discianno, Supervisor Brownwell and Clerk Wainio plus 4 townspeople. Supervisor Wainio and Treasurer Sell attended via Zoom along with others.

Supervisor Brownwell made a motion to accept the agenda as published which Supervisor Wainio seconded. This motion was approved 2-0.

Chairman Discianno tabled approval of the minutes at this time.

Supervisor Wainio made a motion to accept the Treasurer's report as given. Supervisor Brownwell seconded the motion which was approved 3-0.

CHAIRMAN & SUPERVISORS REPORTS:

Supervisor Brownwell

Library: The old shelving was removed. Supervisor Brownwell does not believe the shelving could be used either in the Town Garage or Records Room. The people who took the shelves want to know what the Town would accept. Supervisor Brownwell will let them know we would like \$15/unit.

Transfer Station: The electronics bin has been returned, so electronics and appliances can be accepted again.

Supervisor Wainio:

Fire Department: Continues to make runs as necessary and prepared for wildfire season at their last training.

Planning Commission: Finished their work on the 2030 Land Use Plan. Jay Woolf advised that Presque Isle is going to discuss whether they want an Ordinance Enforcement Officer. The commission is still working on the joint ordinance with Presque Isle for Papoose Lake.

Correspondence: Nothing new.

Old Business

- 1.) No road/lane name changes
- 2.) Nothing additional has been received from Coleman Engineering. The board will need to review the estimate we received last year to verify it addresses the issues. Due to timing, we will probably only be able to make necessary repairs this year.
- 3) Fuel Tank: Chairman Discianno received a quote from Walt's Petroleum at \$7,156.98 for a 1000-gallon double walled steel tank delivered and set up. It looks like we will need a 10X10 concrete pad.
- 4) Supervisor Brownwell will proceed getting information on the electrical work needed.
- 5) It seems like we are better off replacing the kitchen stove. Woodruff Appliance told Supervisor Brownwell they would be able to sell us a brand-new low-end gas stove for around \$425. Chairman Discianno made a motion to purchase a stove from Woodruff Appliance for no more than \$500.00. Supervisor Wainio seconded the motion which was approved 3-0.
- 6) A new 10-gallon water heater is available for \$329 through Menards. After discussion, Supervisor Brownwell will contact Schmidt & Sons Plumbing and have them either repair or replace the water heater for no more than \$700.00 Chairman Discianno seconded the motion which was approved 3-0.
- 7) Lions Club Lease: Supervisor Brownwell contacted the Lions Club regarding the problems with people dumping at the site. We will be replacing the lock, but the lease still needs to be reviewed. Clerk Wainio will make copies of the current lease so the board can review and come up with ideas for corrections, etc.

New Business

- 1) ATV/UTVs on County Roads: When the Town went to install the signs in County right-of-way it was discovered that County permission was needed and that the County Highway Department installs the signs. The County is in the process of updating their entire ordinance regarding Motorized Recreational Vehicles which covers Snowmobiles, ATVs, UTVs, Off Road Motorcycles, etc. and wants to make the usage of County Roads for these types of vehicles uniform throughout the County. The County would like our input before Noon on Monday April 5th, so they can work this into their upcoming meeting. Supervisor Brownwell indicated that he felt we should wait until after our first year was completed under the new ordinance before we added County Road use. After explaining the County's reasoning, both Jay Woolf and Kristi Gerhardt voiced their opinions in favor of complying with the County request. Supervisor Brownwell made a motion to adopt the County recommendations, which Supervisor Wainio seconded. The motion was approved 3-0.
- 2) Reopening the Town Facilities: The Library would like to reopen May 6th and have developed a plan to do so safely including mask wearing, sanitizing, and social distancing. A cleaning fee will be added to use of these facilities by any outside groups: \$40 for the Town Hall, \$25 for the Community Room. A fee for cleaning the

Park will be determined. An update to our facilities uses agreement will need to be completed. Supervisor Brownwell made the motion to open the Library, Community Room, Town Hall and Park (excluding the park bathrooms) effective May 6th requiring masks wearing indoors and proper social distancing. Supervisor Wainio seconded the motion which was approved 3-0.

3) State Historic Site Identification: Jay Woolf will research cost of plaques to mark the sites and development of a map to show their location within the Town.

4) Historical Mailing Costs: Jay Woolf would like to be reimbursed for these expenses. He was advised that the Planning Commission has a budget for him to request the money from.

5) Supervisor Brownwell made a motion to approve Resolution 2021-07 transferring \$1,000.00 from Account #3940 to Account 56902. Supervisor Wainio seconded the motion which was approved 3-0.

6) Boat Parade and Picnic in the Park 2021 dates: Supervisor Wainio made a motion to send a request to the Fire Department to set the date(s) they wish to host the 2021 Boat Parade and Picnic in the Park. Chairman Discianno seconded the motion which passed 3-0.

7) Zoom Contract: The renewal cost for 2021 is \$149.00. Since the amount is so low, no board action is needed.

8) Camera options for Municipal Building meeting room: Tabled for more information.

9) Land Use Plan Public Hearing: Chairman Discianno made a motion to hold the Hearing for the 2030 Land Use Plan at 6:00 PM on June 7, 2021 at the Winchester Municipal Building.

10.) Future Agenda Items: Single Post grills for Park, Paint & spruce up outhouses at Town Park.

The meeting was adjourned to public participation at 11:27AM. No questions except via Zoom chat: unknown person asking if card players will have to pay cleaning fee for use of the Community Room. Craig VanArk commended the Town Board for all of their efforts.

Supervisor Brownwell made a motion to approve vouchers #29865 through Quick Books Payroll dated 3/31/21 for a total of \$193,243.94. Supervisor Wainio seconded the motion which was approved 3-0.

Meeting adjourned at 11:40AM

Respectfully submitted,
Joan Wainio, Town Clerk