

**Minutes of the  
August 16, 2021 Special Town Board Meeting**

Chairman Discianno called the meeting to order at 8:30 AM on Monday August 16, 2021 at the Winchester Municipal Building and via Zoom. Attending were Chairman Discianno, Supervisor Grimmer, Supervisor Whitney and Clerk Wainio.

Supervisor Whitney made a motion to accept the agenda at the discretion of the Chairman. Supervisor Grimmer seconded the motion which was approved 3-0.

**Old Business**

- 1) Culvert project: Chairman Discianno reported that Routsala Construction began the project the week of August 9, completed installation of the Turtle River culverts at Bruette Road after raising the roadbed due to a buried phone line under the old culvert. The culvert for No Mans Creek at Old County O was delivered Thursday 8/12 but was missing the connecting band so it has not yet been installed.
- 2) Building Maintenance Lists: Mr. Grimmer presented a spreadsheet compiled from Mr. Discianno's list and projected to the screen showing the various facilities categorized by electrical, carpentry, grounds, HVAC, concrete, plumbing, painting, boat launches, parking to determine scope, priorities, expense and timing of projects in order to begin this process. The intent is to combine project types from various facilities which should be of greater interest to contractors than individual jobs.

**New Business**

- 1) WinMan Trails application for "Class B" liquor license: Chairman Discianno, Clerk Wainio and Isaac Cowart of WinMan Trails had been in contact various officials at the County and State Level of the WI Department Safety and Professional Services trying to clarify Wisconsin Statute 125.68(5): "RESTAURANT SANITATION RULES. No applicant may obtain a "Class B" license or permit or a "Class C" license unless the premises complies with the rules promulgated by the department of agriculture, trade and consumer protection governing sanitation in restaurants", but had not received a definitive answer. Rather than table the decision, Mr. Grimmer made a motion to grant the application contingent on receiving any necessary health permits. Mr. Discianno seconded the motion, and it was approved 3-0.
- 2) Employee Evaluation Form: Mr. Discianno made a motion to replace the form titled "Confidential Employee Performance Evaluation" with form titled "Employee Performance Review" for use in evaluation of the Town of Winchester employees. The motion was approved 3-0 after being seconded by Mr. Whitney.
- 3) Nuisance Ordinance: Mr. Grimmer will present the concern expressed by Chairman Discianno to the Planning Commission regarding naming of complainant in the current Nuisance Ordinance 2018-11.
- 4) Broadband Committee: Supervisor Grimmer noted that he has been speaking with a few people in town who are interested in participating in the proposed Broadband Committee: A notice requesting volunteers for this committee was drafted and will be published in both the Lakeland Times and on our Town website with a deadline for response by September 3, 2021.
- 5) The Town Board will meet at 8:30AM on Wednesday September 1<sup>st</sup> to begin work on the 2022 budget.
- 6) Future Agenda Items: Lions Tailgate, bidding requirements and Transfer Site Hours

The meeting was adjourned at 12:00PM

Respectfully submitted,  
Joan Wainio  
Town Clerk