

**MINUTES OF THE OCTOBER 21, 2021 SPECIAL TOWN BOARD MEETING
TOWN OF WINCHESTER, VILAS COUNTY**

Chairman Discianno called the meeting to order at 8:00AM on Thursday October 21, 2021 at the Winchester Town Hall. Those present were Chairman Discianno, Supervisor Whitney, Supervisor Grimmer, Clerk Wainio and Sulo Wainio.

Supervisor Grimmer motioned to approve the agenda at the discretion of the chair which Supervisor Whitney seconded. The motion was approved on a 3-0 vote.

Old Business

1) **Christmas Decoration purchase:** Mr. Discianno suggested purchase of a Christmas Tree light display to be mounted on the 30' flagpole designated for the American Flag. This would require replacing either the Wisconsin or Fire Department flag with the American Flag. Mr. Grimmer made a motion to approve purchase the decoration at a cost of \$800.00 After consideration of placing the American Flag behind the Christmas decoration, Mr. Grimmer amended his motion to purchase a 26' unit keeping the American Flags placement in front. Mr. Whitney seconded the motion. The motion was approved 3-0.

2) **New Mailbox purchase:** Only a small percentage of the cluster mailboxes at the Emergency Services (ES) Building are being utilized. Mr. Whitney made a motion to purchase a new bronze colored unit with twelve individual boxes and one parcel box for a price of \$1749.00 including shipping. Mr. Grimmer seconded the motion, and the motion was approved 3-0.

3) **Vilas County Crack Sealing Billing:** Expecting to save money by contracting with Vilas County Highway Dept. (VCHD) rather than bidding the project, on June 7, 2021 the Town Board approved Vilas County's estimate of \$29,541.07 to crack seal approximately nine miles of Town roads in Winchester based on time and materials. Mr. Grimmer made a motion to pay VCHD \$43,980.20 as billed. Mr. Discianno seconded the motion. Mr. Discianno, Mr. Whitney, and Mr. Grimmer made an aye vote.

4) **Sale of unused 5' Culvert:** At one point VCHD Commissioner Troy Schalinske expressed interest in purchasing this culvert, but ultimately decided against. The culvert installer Ruotsala Concrete Construction offered to pay the Town \$2500. Discussion was tabled for more information.

New Business

1: **Closed Session:** Mr. Discianno made a motion to go into closed session under SS19.85 at 8:49AM to consider employment of a back-up employee for the Town Crew and Transfer Station Attendant. The meeting was reconvened to open session at 9:20AM on a motion by Joe Discianno, seconded by Jeff Whitney. During closed session, the board met with Wayne Russell and explained the duties of the positions. Mr. Russell was offered the position and accepted with the understanding that the Town would offer him official training.

Old Business

4) **2022 Budget:** The Board and Town Clerk continued to review the 2021 budget and make suggestions for the 2022 budget.

The meeting was adjourned at 11:30AM after setting the next budget workshop for 8:00AM Monday October 25th.

Respectfully submitted,
Joan Wainio, Town Clerk