

Winchester Broadband Committee

January 20, 2022 Meeting Minutes

Attendees: Jim Hochstetter, Dave Lull, John Grimmer, Gary Engstrom, Nicholas Newton, Nancy Johnson

1. The meeting was called to order by Jim at 10:01 and meeting recording on Zoom set.
2. Gary moved and Dave seconded to approve previous minutes. Motion carried
3. Old Business:
 - a. Discussion was held around timing, format and facilitation of mailing the survey. Nancy will work with Bobbi Kocim on survey format using a suggested set of questions. This can always be modified before sending. CopyCat in Minocqua has been used in the past to stuff and mail surveys so will be looked at for this mailing. It was also agreed that timing should be considered after more information is received from Lumen and "lessons learned" from public presentations. This should be part of an overall communication plan for the project.
 - b. Discussed the 2 presentation formats that have been received by the committee. Nicolas moved and Gary seconded that Google suites will be used by the project going forward. Motion carried. The Google site that was created by Julee Dredske would be good to link to the town website. It will be an education tool for people to learn more about broadband, the committee and plans. Another presentation tool might be needed for public presentations. The two will need to be in sync with information as well as footnotes added for any statistics/facts from other sources. Gary volunteered to scrub the draft presentation and add footnotes where needed.
 - c. Nicolet College president Kate Ferrel has been added as a stakeholder to our project. Discussion continued about adding others such as Winchester Fire & EMS, realtors and other small business owners.
 - d. John provided an update TeleCommuter Forward Designation for Winchester. The town board passed the adoption of the designation and now the formal certificate is needed from the state. Jim will contact Jarod at PSC for next steps.
 - e. John provided update on Lumen communication. We are still in wait mode on any proposal. Lumen indicated they are working on updating all Northern WI information and will respond then. In the meantime, the committee will continue to work on all other information needed to complete a formal grant application.
 - f. John and Dave will give an update to the 1/26 Lakes Committee meeting and ask for support for the project. They will also ask what the Lakes committee members could do as far as helping with communication to their respective lakes associations.

- g. Are more volunteers needed? Not needed at this time.
- 4. New Business
 - a. Discussed Gary's email of 12-20 regarding the PSC BB application which coincides with Jim's email of 1-5 outlining proposed project completion. Decided to have a meeting that is devoted to identifying all needed data and set completion dates. Set for 1/28/22 at 1:00 at the town hall.
- 5. Correspondence or other items
 - a. Nicholas volunteered to provide ARC assistance to the project.
 - b. John had shared a different speed test from what Vilas County used for their survey of the public. Nicholas will take a look at the data and summarize it for our next meeting.
- 6. Next meeting date is January 28 to start reviewing all data needed to complete and submit grant application
- 7. Meeting adjourned at 11:30.

Respectfully submitted:

Nancy Johnson, Committee Secretary