

**MINUTES OF THE AUGUST 15, 2022  
SPECIAL TOWN BOARD MEETING  
TOWN OF WINCHESTER, VILAS COUNTY**  
*Pending approval of the Town Board*

Chairman Discianno called the meeting to order at 8:00AM on August 15, 2022 at the Town Hall. In attendance were Chairman Discianno, Supervisor Grimmer, Supervisor Whitney and Clerk Wainio, along with resident Gerald Arlen.

Supervisor Grimmer moved to accept the agenda at the discretion of the Chair, seconded by Supervisor Whitney. The motion was approved 3-0.

**OLD BUSINESS**

*Fuel Tank Purchase:* Ritchie Lakeland Oil proposed supplying, installing, and maintaining a 1000-gallon double wall fuel tank for \$3,995.00 with the stipulation that Winchester purchase all fuel from Ritchie Oil. This compares with an outright purchase proposed by Walt's Petroleum for \$10,600 + delivery. Mr. Discianno made a motion to accept the proposal from Ritchie Lakeland Oil. Mr. Grimmer seconded the motion. Mr. Discianno, Mr. Grimmer and Mr. Whitney all voted aye.

*Key Cabinet:* Mr. Whitney will research our needs and report back to the board.

*Turtle Dam Inspection:* An inspection of the dam must be completed every 10 years and is due in 2023. Mr. Grimmer will check with the DNR and the engineering firm that performed the last inspection for requirements and estimated costs.

**NEW BUSINESS**

*Landscape Plantings at the Town Hall:* Mr. Whitney reported that the Lions Club will donate \$1000.00 for deer resistant and easy to maintain plants. Mr. Whitney made a motion to accept Connelly Caretaking's bid to install the donated plants for a cost not to exceed \$800.00. Mr. Grimmer seconded the motion, and it was approved on a 3-0 vote

*Change of September meeting date:* Chairman Discianno made a motion to move the September 2022 regular Town Board to September 12, 2022 at 6:00PM. Supervisor Whitney seconded the motion which was approved unanimously.

*Receipts for money received at the Transfer Site:* A resident expressed concern over reconciliation cash handling practices at the Transfer Station. After extensive discussion of this and other current procedures surrounding waste disposal, the supervisors determined no changes would be made at this time.

*Budget Reconciliation:* Ms. Wainio presented a report showing year to date expenditures vs. the budget. The board will estimate upcoming expenditures to determine if changes to the budget will need to be made. The board set October 24<sup>th</sup> for budget finalization. The next budget review meeting will be held 8/31 at 8:30AM.

*Records Organization:* Discussion revolved around the board's ability to review current and past records along with preservation responsibilities of the Clerk.

The meeting was adjourned at 9:58AM  
Joan Wainio, Town Clerk