

**Minutes of the
July 21, 2021 Special Town Board Meeting
*Pending Approval of the Town Board***

Chairman Discianno called the meeting to order at 11:07 AM on Wednesday July 21, 2021 at the Winchester Municipal Building. Attending were Chairman Discianno, Supervisor Grimmer, Supervisor Whitney, Clerk Wainio and Jeff Delmore of Delmore Consulting.

Supervisor Grimmer made a motion to accept the agenda at the discretion of the Chairman. Supervisor Whitney seconded the motion which was approved 3-0.

New Business

1) Road Report: Jeff Delmore reviewed and explained the findings of the report he compiled after driving the 49.02 miles of Town roads. A paper copy of the report was presented along with an electronic version including pictures. The report lists all Town roads and their current PASER ratings, an inventory of all installed road signs showing condition and location, and every culvert with its location on GPS and state of repair.

During the discussion, Mr. Delmore explained the workings of the PASER rating system, the current costs and benefits of hot mix - \$120,000/mile; chip seal - \$20,000/mile; double chip seal – 75%-80% of regular chip seal with a video of the chip seal process. After completing the road evaluation, Mr. Delmore recommended the Town ensure that preventative maintenance is a focus on our roads, consisting of continued crack filling and an increase in chip sealing to maintain the past investments on the paved roads.

Chairman Discianno will meet with the Town Crew to review these findings and how to utilize the electronic version of the report. Jeff Delmore offered assistance if needed with Town Crew training.

The meeting was adjourned at 3:32 PM.

Respectfully submitted,
Joan T. Wainio, Town Clerk