

**MINUTES OF THE FEBRUARY 3, 2020 TOWN BOARD MEETING
TOWN OF WINCHESTER, VILAS COUNTY**

Chairman Discianno called the meeting to order at 7:01 PM on Monday, February 3, 2020. Attending were Chairman Discianno, Supervisor Brownwell, Treasurer Sell, Clerk Wainio and Supervisor Wainio via telephone. Several residents and reporter Brian Jopek of the Lakeland Times newspaper were also present.

Supervisor Wainio moved to accept the agenda at the discretion of the Chair which was approved 3-0 after being seconded by Supervisor Brownwell.

Supervisor Brownwell made a motion to accept the minutes of the January 6, 2020 meeting.

Supervisor Wainio seconded, which was approved 3-0.

Supervisor Brownwell moved to accept the Treasurer's report as read by Treasurer Geri Sell.

Supervisor Wainio seconded and the motion was approved 3-0.

SUPERVISOR REPORTS:

Supervisor Brownwell

Library: The defective light has been replaced and is now functioning. An additional fixture was purchased and will be used where needed. The Library Board is considering presenting a movie night monthly, planning a game day on Friday and is in the early stages of considering erecting a greenhouse for resident usage.

Culvert Seminar: Supervisor Brownwell reported there are varying sources of funding available from groups like Trout Unlimited for culvert replacement/upgrades. Jon Simonsen of the DNR indicated that he thinks we will only have to add an additional 8' culvert at Bruette Road rather than change to a box culvert. Supervisor Wainio received an email from Jon Simonsen that the DNR was looking into the situation.

Lakes Committee: Discussed the proposed Vilas County Boathouse Ordinance change at their January meeting and plans on sending correspondence to the full County Board opposing the change. Presque Isle has purchased an oxygen sensor for use on Presque Isle lakes. The Lakes Committee is looking on possible purchase of a sensor, but will check to see if Presque Isle will allow Winchester to use the sensor on our lakes.

Supervisor Wainio

Planning Commission: Is working on finalizing the ordinances the Board requested be written last October and discussed the 2040 Land Use Plan.

Cemetery Committee: Nothing new to report.

Fire Department: 2 new members attended the January meetings. On January 28th the department trained in cold water rescue. Ice conditions are very bad at this time. The department continues to make runs not only for Winchester, but also in support of Manitowish Waters and Presque Isle. Fire Chief Melzer brought to the attention of Supervisor Wainio that the American flag in front of the Town Hall is still not lit.

Chairman Discianno

- Is researching cost to install culvert replacement at No Mans Creek and Bruette Road as discussed.
- The Town needs to have an electrician check the photo cell for the lights on the bridge on Old O.
- The Town signs on Hwy W have been repainted and the Town Crew reinstalled them. Supervisor Wainio commented that the sign on County O at the Michigan line is missing. Chairman Discianno will check to see if the Town Crew has the sign.
- Has been talking with Ben Peck regarding Coleman Engineering's site plan for the garage—it looks like it will be mostly excavating and skid steer work.

CORRESPONDENCE: Supervisor Wainio received a packet from past Chairman Rick Clem on a UP Truck Center who is a Western Star Dealer located in Quincy, MI and an email from Coleman Engineering requesting information on the 2014 permitted boat ramp project for South Turtle Lake. Supervisor Brownwell received a complaint from Bob Bridges that the town roads were not plowed the previous weekend although we received over 4 inches of snow and the county roads were plowed.

Supervisor Brownwell wants the board to consider alternate schedules for the Town Crew or additional personnel to avoid this problem.

OLD BUSINESS:

Road/lane name changes: None to report.

New Town Garage: The boiler has been completed in the new garage, the PTAC unit has been installed. Phase One has begun work on the metal installation on the exterior corners, Williams Electric and Giovanonni's had to order a new transformer for the make-up air. Chairman Discianno will contact Williams Electric to rectify the interior lights staying on at night. Supervisor Brownwell requested that extra keys be cut so that a spare set is kept at the Town Office, and both of the Supervisors have a set.

Planning Commission: Supervisor Brownwell expressed his concern over the attitude of the people regarding the Town Ordinances, so he had 4 copies made of the current ordinances, one for Chairman Discianno, Supervisor Wainio, himself and one for the clerk. Chairman of the Planning Commission, Jay Woolf gave a presentation on the procedures used by the Commission to research and write ordinances as requested by the Town Board, including review by the Town's attorney in order to verify that any enforcement will hold up in court. Past chairman Rick Clem noted that the ordinances on the books have been reduced in the past few years due to the work put in by the volunteers on the Planning Commission. The public was reminded that in order for the Town Board to enforce the ordinances, violations must be reported including specific information regarding the date, time, place and identity of the person(s) involved. Supervisor Brownwell thanked Jay Woolf and all members of the Planning Commission for their efforts.

New Town Patrol/Plow Truck: Supervisor Wainio made a motion to table the discussion and set a date to meet with representatives of Peterbilt, International and Western Star to review bids and specifications. Supervisor Brownwell seconded and the motion was approved 3-0.

NEW BUSINESS:

AIS Agreement with Discovery Center: On a motion by Supervisor Brownwell, seconded by Chairman Discianno, all three members voted in favor of signing the 2020 AIS Agreement with the Discover Center.

HVAC Invoice from Giovanoni True Value: After discussion on how much work is left to be completed, Supervisor Brownwell made a motion to pay 90% of the \$34,045.92 billed. Chairman Discianno seconded the motion which was approved 3-0.

Amendment to Contract with A&B Construction for Salt Shed: Supervisor Brownwell made a motion to approve the amendment increasing the contract by \$2,935.00 to a total of \$86,370.00. Supervisor Wainio seconded, approved 3-0.

Change Order and Invoice from Williams Electric for Town Garage: Supervisor Brownwell made a motion to table the request for the additional payment until we get more information on the charges. Chairman Discianno seconded and vote passed 3-0.

2030 Land Use Plan: Supervisor Brownwell made a motion to allow the Planning Commission to contact Forth & VanDyke to find out what they will charge to update the 2020 Land Use Plan as required. Supervisor Wainio made the second. The motion was approved 3-0.

Amendment to Vilas County Zoning & Sanitary Permit Fee Schedule: Chairman Discianno made the motion to approve the amendment to the VC Zoning & Sanitary Permit Fee Schedule as presented. Supervisor Brownwell seconded, approved 3-0.

Amendment to the Vilas County Nonmetallic Mining Reclamation Ordinance, Section 6: Supervisor Wainio motioned to approve the Amendment to the Vilas County Nonmetallic Mining Reclamation Ordinance, Section 6, which Chairman Discianno seconded. The motion carried 3-0.

2020 Service Contract with Minocqua Pest Control: Supervisor Brownwell made a motion to approve the 2020 Service Contract with Minocqua Pest Control at \$1,476.00. Chairman Discianno seconded the motion. Vote to approve 3-0.

2020 Beaver Control Program with Vilas County: Chairman Discianno made a motion to participate in the Vilas County 2020 Beaver Control Program. Supervisor Brownwell seconded. Approved 3-0.

2020 Deer Removal Program with Vilas County: Supervisor Brownwell made a motion to table the decision until more information is received on which roads are included. Supervisor Wainio seconded and the motion approved 3-0.

Census Bureau Initial Boundary Validation Program: Chairman Discianno made a motion to approve the Census Bureau Initial Boundary Validation Program. The motion was approved 3-0 after being seconded by Supervisor Brownwell.

Future Agenda Items: ATV/UTV use on town roads; purchase of Town Patrol Truck and Fire Department Tanker.

The meeting was adjourned to Public Participation at 8:29 PM on a motion by Chairman Discianno, seconded by Supervisor Wainio with unanimous approval.

The meeting was reconvened to open session at 8:34 PM on a motion by Chairman Discianno, seconded by Supervisor Brownewell, approved 3-0.

Supervisor Brownewell made a motion to approve the January 2020 disbursements totaling \$783,154.91, seconded by Supervisor Wainio, approved 3-0.

The meeting was adjourned at 8:35PM.

Respectfully submitted,
Joan Wainio, Town Clerk