

**MINUTES OF THE MARCH 2, 2020 TOWN BOARD MEETING
TOWN OF WINCHESTER, VILAS COUNTY**

Pending Approval from the Town Board

Chairman Discianno called the meeting to order at 7:00 PM on Monday, March 2, 2020. Attending were Chairman Discianno, Supervisor Brownwell, Supervisor Wainio, Clerk Wainio, several residents and reporter Brian Jopek of the Lakeland Times newspaper.

Supervisor Wainio moved to accept the agenda at the discretion of the Chair, seconded by Supervisor Brownwell. The motion was approved 3-0.

Chairman Discianno motioned to accept the minutes of the February 3 regular and February 28th special meetings. Supervisor Brownwell seconded and the vote passed 3-0.

Supervisor Wainio moved to accept the Treasurer's report as read, which was seconded by Chairman Discianno. The vote to approve was unanimous.

SUPERVISOR REPORTS:

Supervisor Brownwell

Library: There was not a Library Board meeting in February, but the Library board is working on permits and design for the proposed greenhouse. Librarian Betty Forster is setting up programs for the Summer of 2020

Transfer Site: Don Melzer had to leave the transfer site to go on an emergency services call in February. Although all the doors to the building were closed, someone let themselves into the facility to dispose of their garbage and allowed additional people to access the facility. Upon reviewing the security footage, the person was contacted and advised of the transgression. **REMINDER TO ALL: If the doors are shut the site is closed and no one can enter the building or leave materials at the site.**

Supervisor Wainio

Cemetery Committee: Did not meet.

Planning Commission: Is in the process of reviewing all the current ordinances to bring up to date and will present to the Town Board as they are completed.

Fire Department: Sharon Eichorn and Danny Schmidt have completed and passed the testing to become EMRs.

South Turtle Boat Landing: Coleman Engineering has begun the study on repairs/upgrades based on the 2014 permit. They will be submitting an estimate of the cost soon.

Culverts: No new information from the State on the two culverts that need replacing. Supervisor Brownwell noted that there is information available online showing exact locations of all culverts located within the Town boundaries.

Fire Department: Sharon Eichorn and Danny Schmidt are now certified EMRs with Winchester. Maymee Siegner is nearing completion of her EMT training.

Chairman Discianno

Coleman Engineering should be supplying us with estimates on the cost for the grading needed in the area by the new Town Garage.

Now that Mary Quass has retired from the Post Office, she has indicated she will have additional time to assist with the website.

CORRESPONDENCE:

Walleyes for Tomorrow dropped off a letter requesting names of representatives from Winchester Lakes. This will be referred to Town Lakes Committee. WE Energies requested information on our Town road weight restrictions. A request was received from Vilas County regarding updates to our boat landing/lake access points. Certificates for the 2020 Recycling Amnesty Program were received and given to Supervisor Brownwell.

OLD BUSINESS:

Road/lane name changes: None to report.

New Town Garage: The make-up-air unit is working. Ray from Phase-One is trying to get back to finalize the punch list including trim around the PTAC unit, the exterior metal corners, sealing up all exterior penetrations. Schmidt & Sons is scheduled to do the final connection between the water supply and boiler unit. Giovanoni believes the warranty is for 10 years. Both Supervisor Brownwell and Wainio voiced questions on what caused all the problems with installing the make-up-air and the additional

charges incurred. Supervisor Wainio noted that from at least Friday 2/29 to Monday night 3/2 the gas meter has been buried in snow.

2020 Vilas County Deer Removal Program

After reviewing the paperwork provided by the County, Supervisor Wainio made a motion to refrain from participating in the 2020 Vilas County Deer Removal Program since the Town Crew takes care of any dead deer on Town Roads. Chairman Discianno made the second. Approved 3-0

Work Agreement on 2040 Land Use Program: The Planning Commission researched companies capable of developing the program and recommends entering into the work agreement submitted by North Central Regional Planning Commission. Chairman Discianno made a motion to approve the Work Agreement with the North Central Regional Planning Commission to develop a 2040 Land Use Program at a cost of \$6,640 including 15 copies of the final book. Supervisor Brownnewell seconded, approved 3-0.

Adoption of Updated Employee Work Rules: Supervisor Brownnewell made a motion to table in order to get more input from the employees.

Purchase of Town Patrol Truck:

Although representatives from International, Western Star and Peterbilt were invited to discuss the bids they presented for a new patrol truck on Friday 2/28, only Peterbilt showed up. Supervisor Brownnewell made a motion to purchase a Peterbilt in red with a flat back hood to include a 5-year extended warranty for \$97,972. Supervisor Wainio seconded and the motion was approved on a 3-0 vote. Supervisor Wainio made a motion to have the box and hydraulics built by Casper Truck Equipment at a cost of \$74,209 with a potential addition of \$7,893 for the cross-conveyor spreader if not included in the \$74,209 price. Chairman Discianno seconded. Motion approved 3-0.

NEW BUSINESS

Advertising for Part-Time Personnel: Supervisor Wainio questioned why someone was hired to fill a vacancy in the Town Crew after Joe Moll fell and broke his leg without a Town Board meeting and vote. Discussion tabled to closed session after open session is completed.

ATV/UTV Use on Town Roads: Upon a request by a constituent Supervisor Wainio made a motion to task the Planning Commission for consideration. Supervisor Brownnewell seconded the motion contingent upon the Planning Commission holding public hearings on the subject; approved 3-0.

Gutters/Ice Control at Municipal Building: Due to the problems experienced this winter, Supervisor Brownnewell made a motion to put out to bids for gutters and ice control for the Municipal Building which was seconded by Supervisor Wainio. The motion was approved 3-0.

Board Participation in BOR Training: Chairman Discianno made a motion to participate in the Wisconsin Towns Association Board of Review Training to be held on 3/27 in Cable, WI. Supervisor Wainio seconded the motion, with a vote to approve 3-0.

Possible Future Agenda Items: Supervisor Wainio requested an item to discuss a 2020 Road Construction Plan.

At 8:00 PM the meeting was adjourned to Public Participation on a motion by Chairman Discianno, seconded by Supervisor Wainio.

A suggestion was made for the Planning Commission to send out a survey on usage of town roads by ATVs, UTVs, etc., however a decision will have to be made on who the survey is sent to: residents, taxpayers.....Questions on funding of the 2040 Land Use Plan, why we do it, and what are the benefits were raised.

The board meeting was reconvened at 8:15 PM on a motion by Chairman Discianno, seconded by Supervisor Wainio. Supervisor Wainio made a motion to approve vouchers numbered 29397 through EFT totaling \$549,593.53. Supervisor Brownnewell seconded, motion approved 2-0.

The meeting was adjourned to closed session at 8:17PM

The meeting was reconvened into open session at 9:45PM. During closed session it was decided to train Don Melzer for the job he was hired for in October of 2015, plus place an ad in the Lakeland Times for an on-call person with a CDL to snowplow contingent on passing a drug test. Deadline for application to be received by 3/31/20. Supervisor Brownell will check with neighboring towns as to their starting wages for town crew personnel.

The meeting was adjourned at 9:50PM

Respectfully submitted,
Joan Wainio, Town Clerk