

**MINUTES OF THE MARCH 23, 2020 SPECIAL TOWN BOARD MEETING
TOWN OF WINCHESTER, VILAS COUNTY**

Pending Approval from the Town Board

Chairman Discianno called the meeting to order at 9:04 AM on Monday March 23, 2020. Attending were Chairman Discianno, Supervisor Brownwell, Supervisor Wainio, Clerk Wainio.

Supervisor Brownwell moved to accept the agenda at the discretion of the chair, Supervisor Wainio seconded. Motion approved 3-0.

OLD BUSINESS:

New Town Website.: Mary Quass has volunteered to help Laura Wagner with building the new website. In order to protect the Town's intellectual and fiduciary property, Supervisor Wainio made a motion to not release the login information for our GoDaddy account to Laura Wagner, but have Laura provide the A record to John Eppes to point the domain at the new site. Supervisor Brownwell seconded the motion. Vote to approve 3-0. If Laura has any questions, Chairman Discianno will confirm that was the Board's decision.

Contract for IT Support for Elections: John Eppes has estimated that his charge to the Town will be approximately \$246/month or less. Supervisor Wainio made a motion to table this item until the April 6, 2020 meeting. Supervisor Brownwell seconded, approved 2-0.

NEW BUSINESS:

Application for loan from Board of Commissioners of Public Lands: Supervisor Wainio presented the preamble and resolution to authorize the application for the loan and levy taxes in a sufficient amount to pay the annual installments of principal and interest as they fall. Due. Supervisor Brownwell moved to adopt the preamble and resolutions. Supervisor Wainio seconded. The motion carried as follows: Chairman Discianno, aye; Supervisor Brownwell, aye; Supervisor Wainio, aye.

The meeting was adjourned at 9:43 AM.

Limiting use of Town Facilities to mitigate the spread of COVID-19: Supervisor Brownwell made a motion to close the Town Hall, Library and Community Room to all use except elections and bona fide Town Board meetings until further notice. Chairman Discianno seconded. Motion carried 3-0. Chairman Discianno made a motion to designate either of the Town Supervisors as an alternate signatory on the Town checking account at Associated Bank in the event he is not available to sign the check(s). Supervisor Wainio seconded the motion. The motion passed 3-0. Supervisor Brownwell made a motion to designate the Deputy Clerk and Deputy Treasurer as alternate signers in the absence of the Clerk and/or Treasurer. Supervisor Wainio seconded. Motion passed 3-0. As a further effort to mitigate the spread of COVID-19, in person meetings at the Town Hall with either the Town Chair or Town Clerk will be by appointment only. As recommended by the State of Wisconsin, the Town will encourage all voters to vote by absentee ballot, preferably utilizing the "My Vote" website.

Meeting adjourned at 10:22 A.M.

Respectfully submitted,
Joan Wainio, Town Clerk