

**Minutes of the  
July 5, 2021 Town Board Meeting  
Corrected**

Chairman Discianno called the meeting to order at 7:00PM on Monday July 5, 2021 at Winchester Town Hall and via Zoom. Attending in person were Chairman Discianno, Supervisor Grimmer, Supervisor Whitney, Clerk Wainio, 9 members of the public along with Brian Jopek of the Lakeland Times and others via Zoom.

Supervisor Whitney made a motion to accept the agenda at the discretion of the chair. Supervisor Grimmer seconded the motion which was approved 3-0.

Mr. Grimmer made a motion to approve the minutes of the June 21, 2021 minutes which was seconded by Mr. Whitney and approved unanimously. Mr. Discianno made a motion to accept the Treasurer's report as read by Clerk Wainio, Mr. Grimmer seconded and the vote to approve was 3-0.

**CHAIRMAN & SUPERVISORS REPORTS:**

**Chairman Discianno:**

*Electrical projects:* Mr. Discianno has put together a list for the electrician of things that need to be remedied or updated and will be forwarding by August along with any additions from the other supervisors. By doing this it will be worthwhile for the electrician to assemble a crew to handle the projects in September.

*Missing Winchester Sign:* Clerk Wainio is working with our road sign manufacturer to replace the missing "Welcome to Winchester" at the Michigan State Line on County O and possibly the sign at the Iron County line on County J which has a hole in it, which will then be installed by the County Highway Dept.

*Crack Sealing and brushing by Vilas County:* Vilas County Highway Commissioner Troy Schalinske informed Mr. Discianno that they will tentatively be performing our town road crack sealing projects in August, weather permitting. Brushing of the right-of-ways to the north and south of the Emergency Services (E.S) building driveways which was requested in 2020 will hopefully be completed later this month.

*Culverts:* Per Jeff Hage of Metal Culverts, Inc. they expect to manufacture our culverts and deliver them within 3 weeks.

*E.S. Building Flagpoles:* Have been installed by the Town Crew with the assistance of the Fire Chief. Mark & Marjean Schuelke donated a State of Wisconsin flag to the Town. This flag belonged to Mark's father, a WWI veteran and flew over the Capitol in Madison. Ms. Wainio suggested the board consider displaying this flag in the meeting room with our U.S. flag which flew over the U.S. Capitol in Washington, D.C.

*Gravel Crushing:* Mr. Discianno spoke to Brad at Picklik and Wick regarding gravel crushing.

*Town Garage:* The Town Crew has been directed to start working on the grading needed around the garage and sand shed.

*Liquor License Application:* WinMan Trails applied for a liquor license, which will be presented to the Town Board after receipt of a clean background check on their appointed agent.

*Plastic recycling:* Will be discussed by Supervisor Whitney in his report.

*Monthly Board Meeting Time:* The board will consider changing the start time for their meetings to 6:00 P.M. from 7:00 P.M. on a trial basis.

**Supervisor Whitney:**

*Fire Department:* The department is busy preparing for the Picnic on Saturday July 10<sup>th</sup>. Chief John Melzer presented Mr. Whitney with a list of electrical concerns, which after review were already in Chairman Discianno's hands.

*Transfer Site:* Supervisor Whitney has discussed the "Community Challenge" issue about trading 500 lbs. of clean plastic bags and the like for a plastic park bench with the attendant Don Melzer and Jim of Eagle Waste. Mr. Whitney will do more research on this suggestion.

*Brush Days:* Upcoming brush days at the Old Transfer Site will be held on the following Sundays: July 25 and September 26<sup>th</sup>.

*Town Park:* Mr. Whitney will compile a list of electrical problems and lighting and give to Mr. Discianno. Supervisor Whitney ordered a replacement toddler swing for the swing set and thanked the Lions Club once again for their work sprucing up the park.

**Supervisor Grimmer:**

*Website:* Will be meeting with Mary Quass on some possible changes and corrections to glitches.

*Broadband Committee:* Mr. Grimmer will work with Ms. Wainio regarding wording of the posting for volunteers for a Broadband Committee.

*Library:* Mr. Grimmer noted upcoming events like petunia planting and programs to be held at the library. Concrete spauling of the sidewalk to the Community Room needs to be addressed.

*Lakes Committee:* Was not able to attend their June 23<sup>rd</sup> meeting due to the Board of Review meeting held at the same time.

*Planning Commission:* They will be broadcasting their meetings via Zoom again. The commission will review all current ordinances for possible updating and/or posting on the town website. A meeting will be held between the Winchester and Presque Isle (PI) Planning Commissions re. the Joint Papoose Lake Ordinance. A request to consider one-day ATV permits may be directed to the Town Board, raised bed gardening was suggested for use of the Old Transfer Site, and zoning of short-term housing rentals was dropped due to concerns over administration. After the meeting John Melzer mentioned the current Town Emergency Management Plan may need to be updated.

### **CORRESPONDENCE**

A thank you was received from Kay & Jerry Arlen on the installation of the flag poles at the E.S. building. Mr. Grimmer received correspondence from a Harris Lake resident regarding deed restrictions which was referred to the Lake Assn, concerns regarding enforcement of ATV violations, compliments on the work the Town Crew did filling in holes at the Harris Lake boat landing, but questions on required slope for landings were raised along with possibility of turning boat launches over to the DNR. The board received a complaint regarding the property located at 7763 Townsite Road. Mr. Discianno will send a letter to the property owner requesting correction.

### **PUBLIC COMMENT**

Galen Brownnewell advised Mr. Whitney that the Park bathrooms need new toilet paper and towel dispensers.

### **Old Business**

- 1) Town Facilities Agreement: Mr. Grimmer presented a proposed agreement; changes were suggested but no decisions were made.
- 2) Modifications to Transfer Station Roof: Needs more research.

### **New Business**

- 1) No road/lane name changes.
- 2) Paving Project Bids: Only Pitlik & Wick (P&W) submitted a bid. Supervisor Grimmer made a motion to accept P&W's bid to resurface the section of Old O from County W to the Town Park for \$120,302.12 and Projects 3, 4, 5, and 6 for a total cost of \$21, 425.00 with the understanding that change orders may be presented for approval after the work is commenced. Chairman Discianno seconded the motion which was approved 3-0.
- 3) Posting of Minutes: Supervisor Whitney expressed concern over the public's ability to see unapproved minutes and made a motion to present minutes to the Town Board for approval before going to the public. The motion died due to lack of a second.
- 4) Gravel Crushing: Mr. Discianno will request estimates to clear and then crush gravel in the Winchester gravel pit
- 5) Applications for Temporary Class "B" Licenses: This was discussed as part of the Town Facilities Agreement and will be addressed in that agreement when finalized.
- 6) Capital Equipment Plan: Mr. Grimmer will begin to compile a list of equipment owned by the Town as a basis for future purchases.
- 7) Maintenance Plan: Each board member will build a list of maintenance issues within their departments so that at a future date all 3 members can meet and develop a plan.
- 8) New WinMan Trails Entrance/Exit: Since this will be utilizing County W, it is an issue for the Vilas County Hwy Dept. ~~Mr. Grimmer will contact Troy Schalinske.~~ Mr. Grimmer will advise a representative of WinMan Trails contact Troy Schalinske.
- 9) Future Agenda Items: Capital Equipment and Maintenance Plans.

Galen Brownnewell requested the laptop computer he donated to the Town Crew be returned to him since the Town purchased a desktop to replace the laptop.

Chairman Discianno made a motion to approve vouchers dated 6/1/21 QuickBooks Payroll Service liability check to payroll check dated 6/30/21 to Bill Sell. Mr. Grimmer seconded, and motion was approved 3-0.

The meeting was adjourned at 9:28PM.

Respectfully submitted,  
Joan T. Wainio  
Town Clerk

