



Town of Winchester
7228 CTH W
Winchester, WI 54557
winchesterwi.com

DRAFT Meeting Minutes

Special Town Board Meeting

Tuesday, April 21, 2026

Chairman Discianno called the meeting to order at 8:03 pm on Tuesday April 21st, 2026 at Winchester Town Hall. Chairman Discianno, Supervisor Newton, Supervisor Silvis, Clerk Newton and Treasurer Grimmer attended at Town Hall. Planning Commission members Stephanie Kutz and Danny Dye, Deputy Clerk Adeline Huybrecht attended at Town Hall with Luke Huybrecht also in attendance at Town Hall.

Supervisor Newton made a motion to approve the agenda. Supervisor Silvis seconded the motion, and the motion passed 3-0 in a voice vote.

New Business:

1. *Accept resignation of Town Clerk Erin Newton:* Brief discussion between the board and Clerk Newton regarding her resignation letter submitted 4/15/2026. Chairman Discianno made a motion to accept the resignation of Town Clerk effective 5/15/2026. Supervisor Silvis seconded the motion and the motion passed 3-0 in a voice vote.
2. *Plan for appointment of new Town Clerk:* The board and Treasurer Grimmer discussed advertising the position and Supervisor Newton explained that he clarified with Wisconsin Towns Association that it is not required to be advertised. Luke Huybrecht expressed interest in being appointed to fill the vacancy and the resume he submitted to the board was discussed along with the challenges of the position. Supervisor Newton made a motion to plan to appoint Luke Huybrecht to fulfil the remainder of the current term through April 2027. Treasurer Grimmer clarified that they made need to confirm the procedures to put a new clerk in place. Chairman Discianno seconded the motion and the motion passed 3-0 in a voice vote.

The meeting was adjourned at 9:05 pm on April 13, 2026.

Erin Newton, Town Clerk for Winchester
DRAFT minutes submitted 05/02/2026